



ལྷ རྒྱལ་ཡོངས་བྱིམ་བཟོ་གོངས་འཕེལ་ལས་འཛིན་ཚད།
 བྱིམ་ཉམས་བཅོས་དང་བཟོ་སྐྱོན་ཞབས་ཏྲིག་ལྷེ་བ། འབྲུག། ཐིམ་ཕུག།



NATIONAL HOUSING DEVELOPMENT CORPORATION LTD.
HOME MAINTENANCE AND BUILDING CENTER

Head Office : Thimphu, Bhutan
 "Always be our client's first choice"

NHDCL/HM&BC-...../201.... /

Date (d/m/y) : _____

Handing/Taking Over of the Work

Name of Client : _____
 Name of Work : _____
 Taking Over Time : _____

References:

Work award letter /agreement no. : _____
 Contract duration/project period : _____
 Commencement date as per agreement : _____
 Completion date as per agreement : _____
 Actual completion date : _____
 Contract Amount (Nu.) : _____
 Status of work : _____
 Financial Implication, if any : _____

The above work has been completed in all respect as per the agreement & Client's directives and necessary requirements demanded by nature of work. And no rectification works is found during the handing/taking over of the work.

Therefore, the Service Provider shall proceed for the submission of final bill at the earliest possible.

Handed Over by Service Provider's:

Taken Over by Client's:

Site Supervisor / Engineer
Home Maintenance Service Centre

Focal Person
Home Maintenance Service Centre

Operations Manager
Home Maintenance Service Centre

Client
