

# REQUISITION FORM

The Procurement Officer,  
Procurement Section,  
National Housing Development Corporation,  
Thimphu

Form No. 9.2A

Date:

Kindly arrange to supply the following items:

Sl. #	Description	Specification	Quantity	Purpose

Recommendation from immediate supervisor  
Property Officer & Remark if required

- a) Remarks from Store Division (if any):-
- b) Remarks from Procurement Officer (if any):-
- c) Remarks from Accounts Section (if any):-

Signature:  
Name & Designation:-

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Approved by:

Signature:-  
Name & Designation:-